

RESERVATION IN YOUTH HOSTELS-RULES & GUIDELINES

- The booking is governed by rules of reservation framed by the Department of Youth Services & Sports(Youth Services Wing), Govt. Of West Bengal.
- Online booking will be made. Counter booking or cash booking will be made from State Youth Centre, Moulali also swipe or EDC facility is available.
- Reservation is generally made on first-cum first-serve basis subject to availability of seats. The reservation is given 60 days ahead of the scheduled date of reservation.
- Booking is non-transferable.
- The maximum period of stay in any Youth Hostel is usually 7 days. Day will be counted from 9 A.M to 8.30 A.M of the following day.
- The authority reserves the right to cancel booking in exceptional and unavoidable circumstances without assigning any reason whatsoever.
- In case a tourist shortens the duration of his stay, the amount paid for the unoccupied period will not be refunded.
- In case of cancellation is desired, the refundable amount will be as follows:
 1. Between 60 days to 15 days from the date of reservation-90%
 2. Between 15 days to 7 days from the date of reservation(For Auditorium)-90%
 3. Between 15 days to 7 days from the date of reservation-75%
 4. Between 6 days to before 2 days from the date of reservation-50%
 5. After that –NILL
- Part Cancellation will not be allowed.
- If the Cancellation is done from the Govt. Side due to some emergent programmes, the entire amount of reservation charges will be refunded.
- Rs.25/- per bed per day will be charged as user charge and payable at concerned Youth Hostel at the time of arrival at that youth hostel
- All occupant details must be entered at the time of booking.
- Alcohol consumption, smoking etc. and video shows are strictly prohibited inside in the Youth Hostel.

- Cooking is not permitted in the room.
- Production of photo identity proof while reporting at Youth Hostel is mandatory.
- Authority has the power to take legal action against anybody for disobeying the rules and instructions issued from time to time.
- Rules are subject to change.
- If any damage is cause by the occupant, the entire cost will be recovered from the occupant.

Director

Department of Youth Services
& Sports(Youth Services Wing)